

2024 - 2025 Stipend Application Form

Last Name: _____ **First Name:** _____ **Middle Initial:** _____

Residence address *(this must be a street address; NO post office or rural box):*

Street: _____ Apt *(if any)* _____

City: _____ State: _____ Zip _____

Telephone number where you can be reached: (____) _____

E-mail Address: _____

Your preferred mailing address:

Use my residence address.

c/o (if needed): _____

Street: _____ Apt *(if any)* _____

City: _____ State: _____ Zip: _____

Current school information:

Your current year in school: _____

Degree and major you are seeking: _____

Name of school: _____

Department or Program: _____

Department Head or Program Administrator Name: _____

Department Head or Program Administrator E-mail: _____

Street: _____

City: _____ State: _____ Zip: _____

Prior college or university attended (if any):

Name of school: _____

Street: _____

City: _____ State: _____ Zip: _____

Last Name, First Name

School you will be attending in 2024-2025 (for stipend installment distribution)

Name of school: _____

Department or Program : _____

Department Head or Program Administrator Name: _____

Department Head or Program Administrator E-mail: _____

Street: _____

City: _____ State: _____ Zip: _____

Degree sought: _____ Month, year degree expected: _____

If awarded a stipend, I agree to provide:

1. A headshot photo and enable the Trust Fund to use that for its purposes.
2. A one-page description the at end of my academic year of how this stipend has been of benefit to me and what accomplishments I have made because of it.
3. Contact information so that the Arc of Washington Trust fund may contact me five years after the stipend award to see how the stipend has helped me long-term.
4. My social security number prior to award finalization for tax purposes to the Arc of Washington Trust Fund.

By signing this application, I agree to allow this information to be distributed to the Arc of Washington Trust Fund Board of Trustees to receive and review the attached information.

Your Signature: _____

Date: _____

Please be sure to include:

Application form

Narrative statement

Endorsement letters

Official transcripts

E-Mail to: info@arctrustfund.org

Applications, along with all the other required documents and materials per the attached instructions, **must be emailed no later than 12:00 Midnight in the locality where transmitted on March 15, 2024. Extensions will not be granted.**

2024-2025 Stipend Award Program Instructions

Important instructions:

- 1) Both pages of the application form must be completed. Any standard PDF program should allow you to enter the fill-in highlighted fields. Please enter your last name and first initial in the upper right corner of each page where indicated. Sign and date the application form where indicated.
- 2) Please append to your application a narrative statement outlining your previous history of involvement and future interest in the field of intellectual or other developmental disabilities, your academic and other qualifications, achievements, and both immediate and long-term goals. Enter your name in the upper right corner of each page. It is not necessary to sign the narrative statement.
- 3) Please append to your application recommendations from no fewer than two faculty sponsors. Faculty recommendations may be mailed separately, but they are subject to the same deadline as the application. Failure to follow this instruction will risk dismissal from consideration.
- 4) Please append or have forwarded by the deadline a complete official transcript of your entire undergraduate and graduate (if any) career from all schools you have attended.
- 5) Please append the information requested above in Items #2, #3 and #4 to the completed application PDF file. The best way to do this is to first save the filled-out application file and then use one of many available free PDF Merge software applications to merge the application file and the other information which each should be first placed in PDF format. For Windows, free software from the web, such as "Merge PDF" from Light PDF at <https://lightpdf.com/merge-pdf>, can be used to merge the overall package into one PDF file (if you use Merge PDF, just click on the down arrow to the right of the merged file name, no need to click the "Download Desktop" button to get the merged file). For Apple MAC users, the built-in "Preview" application can be used for this purpose.
- 6) Please name the final file to be submitted as **2024 Firstname Lastname.pdf**.
- 7) Applications, along with all the other required documents and materials, **must be emailed to info@arctrustfund.org no later than 12:00 Midnight in the locality where transmitted on March 15, 2024**. Late applications, recommendations or transcripts will not be accepted. Extensions will not be granted.
- 8) Applicants will be notified of the Arc of Washington Trust Fund Board's decision by April 30, 2024. For more information, please E-mail: info@arctrustfund.org.